

MINUTES- REGULAR MEETING

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

May 25th, 2021

3:00 p.m.

The Shore Metro Park District Board of Commissioners is now meeting in person. The new location for Board meetings is the Shore Aquatic Center at 225 E. 5th. St. Port Angeles, WA. In order to comply with the State of Washington's Governor's rules relating to COVID-19, there is limited space for the public to attend in person. To allow for adequate public attendance and public comment, we are providing a zoom link you can log into and listen in and see the meeting. We will take public comment at the beginning and end of the meeting. Please raise the hand button if you would like to make a public comment. Any questions can be sent to our Clerk of the Board, Virginia Smith at Virginia@sacpa.org.

COMMISSIONERS

RANDY JOHNSON, BILL PEACH, LATRISHA SUGGS, CHARLIE MCCAUGHAN, GREG SHIELD

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Shield called the meeting to order at 3:02pm. Also present were Commissioners Peach, Johnson, & Suggs. Commissioner McCaughan was not present.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CRJm to approve, CBPs, mc

PUBLIC COMMENT- none

CONSENT AGENDA

- Minutes for April 27th, 2021

ACTION TAKEN: CRJm to approve consent agenda, CBPs, mc

AGENDA ITEMS

1a State Auditor Report- Exit Conference Packet

State Auditor's Office members Tina, April, and Carol gave a presentation of audit findings, responses, and answered questions from the Board. Discussions surrounded the cash and accrual basis and how to update and improve our financial reporting for future audits. The report will be published and accessible in a little over a week.

ITEMS FOR DISCUSSION

2a Executive Director Report- *Steve Burke went over the audit with the Board, discussing cash and accrual basis reporting. Steve and Jessica then addressed the recent increase in patron incidents at the facility, including having to trespass multiple members in the last week. The Board applauded management for prioritizing a healthy and safe workplace for especially young employees.*

2b Financial Report- *Steve gave the financial report in Chris's absence. The Board went through highlights of the audit report and were happy with the outcome of the audit presentation made by the CPA's and audit managers. Steve and members of the Board then discussed investment options and other future financial changes with the loosening of COVID-19 protocols and capacity limitations.*

2c Staff Report- *Jessica Compton reported an increase in lap swimmers, consistent number of reservations, and a record high for monthly revenue for memberships and admissions. The community yard sale raised \$1,500 for SPARK Squad and the 11 community booths requested this become an annual event. Swim Club had their first meet against Kitsap and Boys swim team is in their season as well. Jessica addressed future changes in reservations and capacity*

due to the opening of the state on June 30th and how that will affect aquatic centers and programming.

2d Advisory Committee Report- No Advisory report with Steve Z. not in attendance and no weekly meeting.

PUBLIC COMMENT- Linnea Martin addressed Steve and the Board via Zoom about the pool's temperature and why it was chosen. She relayed community comments of the dive tank being too cold for some elderly patrons to return. Steve assured her the temperature was chosen to please as many swimmers as possible, stating the Wellness pool being built specifically for the benefit of these patrons needing warmer water for therapy reasons and the lap lanes for the members needing colder water for lap swimming health.

NEXT MEETING DATE

The next WSMPD meeting will be held on June 22nd, 2021 at 3:00 p.m.

ADJOURNMENT

Greg Shield adjourned the meeting at 4:40pm.

PASSED AND ADOPTED this twenty-second of June, 2021.

William Shore Memorial Pool District Commissioners

Charlie McCaughan, President

ATTEST;

Virginia Smith, Clerk