AGENDA

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

225 E. 5th St.
Port Angeles, Washington
February 23, 2021
3:00 p.m.

COMMISSIONERS
CHARLIE MCCAUGHN, LA TRISHA SUGGS, BILL PEACH, RANDY JOHNSON, GREG SHIELD

Remote Meeting Due to Covid-19 Governor's Proclamations

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

PUBLIC COMMENT

ACTION ITEMS

1. Consent Agenda
    a. Minutes of January 26th, 2021
    b. Bill Ratifications for January 2021

ITEMS FOR DISCUSSION

1. District reservation and point of sale system (At the request of Commissioner Suggs)
2. Remote meetings or in-person meetings going forward
    a. Continue meeting remotely
    b. Meet in person at County Commissioner's room
    c. Meet in person at Shore Aquatic Center multipurpose room
3. Executive Director Report
4. Financial Report (page
5. Staff Report
6. Advisory Committee Report

PUBLIC COMMENT

NEXT MEETING DATE: March 23, 2021

ADJOURNMENT

_____
Charlie McCaughn, President

ATTEST;

_____
Virginia Smith, Clerk

MINUTES- REGULAR MEETING

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Port Angeles, Washington

January 26th, 2021

3:00 p.m.

COMMISSIONERS

RANDY JOHNSON, BILL PEACH, LATRISHA SUGGS, CHARLIE MCCAUGHAN, ANNA MANILDI

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Commissioner Randy Johnson called the meeting to order at 3:03pm. Also present were Commissioners Manildi, Peach, Suggs, and McCaughan.

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA

ACTION TAKEN: CLSm to approve agenda, CAMs, mc

CONSENT AGENDA

- Minutes for November 17th, 2020
- Ratification of the November 1-30th bill payments
- Ratification of the December 1-31st bill payments

ACTION TAKEN: CAMm, CCMs, mc

AGENDA ITEMS

1a Selection of New Commissioner (Applications attached)

ACTION TAKEN: CCMm to appoint Greg Shield, CAMs, mc

1b Selection of Officers

ACTION TAKEN: CBPm to nominate C. McCaughan as Board President, CLSs, mc

ACTION TAKEN: CBPm to nominate G. Shield as Vice Chair, CAMs, mc

1c Appointment of Advisory Board member (Application attached)

ACTION TAKEN: CAMm to appoint B. Lymangrover to Advisory Committee, CCMs, mc

1d IFC for Purchase of Replacement Equipment

ACTION TAKEN: CAMm to approve purchase, CCMs, mc

1e Approval of Resolution 1-2021, A Resolution to Appoint New District Treasurer

ACTION TAKEN: CLSm to approve Resolution 1-2021, CCMs, mc

ITEMS FOR DISCUSSION

2a Executive Director Report- Steve went over Project Balance Statement, budgeting, funds left over, and tabled the decision about Neeley reimbursement. Steve also addressed the Board about maintenance closures for the Wellness Pool within the next six months.

2b Financial Report- Chris J. updated Board on revenue and expenses and reports that we are on track and have exceeded our conservative budgeting.

2c Staff Report- Jessica reported very successful pool reservation usage to the Board along with how many reservations have been made and percentages showing how full we've been.

2d Advisory Committee Report- Greg thanked everyone for welcoming him onto the Board and then went over what the Advisory Committee discussed at their last meeting, including their support in the purchase of backup equipment to avoid any closures.

PUBLIC COMMENT- Agenda Items Only

NEXT MEETING DATE
The next WSMPD meeting will be held on February 23rd, 2021 at 3:00 p.m.

ADJOURNMENT
Randy Johnson adjourned the meeting at 4:11pm.

PASSED AND ADOPTED this twenty-third of February, 2021.

William Shore Memorial Pool District Commissioners

_____
Charlie McCaughan, President

ATTEST;

_____
Virginia Smith, Clerk

William Shore Memorial Pool District
Statements of Financial Position
As of January 31, 2021 and 2020

	Jan 31, 21	Jan 31, 20
ASSETS		
Current Assets		
Checking/Savings		
10000 · County Fund Balance	5,662.45	6,586.00
10100 · Cash in Till	1,100.00	100.00
10150 · Kitsap Bank		
10200 · Credit Card Processing Account	203,154.52	12,292.22
10400 · Cash in Operating Account	283,308.27	214,619.41
10500 · Money Market Account	120,068.41	120,098.31
10900 · Receivable from Construct Acct	0.00	18,628.65
Total 10150 · Kitsap Bank	606,531.20	365,638.59
10550 · Construction Funds		
10020 · D A Davidson & Co		
10070 · DADCO - Money Market	935,293.51	8,098,780.56
10050 · DADCO - Capital Improve Acct	0.00	2,543,393.33
Total 10020 · D A Davidson & Co	935,293.51	10,642,173.89
10600 · Kitsap Construction Account		
10080 · Bond Fund-Capitalized Interest	221,317.05	221,317.05
10090 · Bond Reserve Fund	480,682.95	480,682.95
Total 10600 · Kitsap Construction Account	702,000.00	702,000.00
10950 · Payable to Operating Acct	0.00	-18,628.65
Total 10550 · Construction Funds	1,637,293.51	11,325,545.24
Total Checking/Savings	2,250,587.16	11,697,869.83
Other Current Assets		
12001 · Undeposited Funds	5,684.25	0.00
12500 · PASD Advance	0.00	301.59
12501 · Tukwila Advance	0.00	659.10
Total Other Current Assets	5,684.25	960.69
Total Current Assets	2,256,271.41	11,698,830.52
Fixed Assets		
15000 · Building and Improvements	1,998,731.72	1,998,731.72
16000 · Equipment	88,291.71	88,291.71
16300 · New Construction		
16305 · Land	88,403.13	86,232.31
16310 · Project Management Services	129,638.53	121,338.53
16320 · Architecture and Engineering	1,350,193.00	1,176,917.95
16330 · Pre-Construction Services	233,833.55	219,032.16
16340 · Permitting	180,142.92	179,983.92
16350 · Construction - Aquatic Center	17,952,536.09	6,954,688.61
16355 · Construction - Horizon Center	356,929.59	356,929.59
16360 · Testing and Inspection	2,242.50	2,242.50
16370 · Survey, Testing & Commissioning	89,974.29	55,862.54
16380 · Equipment and Furnishings	28,726.60	0.00
Total 16300 · New Construction	20,412,620.20	9,153,228.11
Total Fixed Assets	22,499,643.63	11,240,251.54
Other Assets		
18600 · Bond Expense	179,754.00	182,862.51
Total Other Assets	179,754.00	182,862.51
TOTAL ASSETS	**24,935,669.04**	**23,121,944.57**

No Assurance Provided

William Shore Memorial Pool District
Statements of Financial Position
As of January 31, 2021 and 2020

	Jan 31, 21	Jan 31, 20
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
20000 · Accounts Payable	117,781.15	1,344,840.60
Total Accounts Payable	117,781.15	1,344,840.60
Credit Cards		
21000 · Visa	108.69	108.69
21005 · Citi Cards	7,023.32	8,164.93
Total Credit Cards	7,132.01	8,273.62
Other Current Liabilities		
2110 · Direct Deposit Liabilities	0.00	135.71
22000 · Wages Payable	28,294.95	10,420.08
22500 · Accrued Cafeteria Plan Liab	13,548.35	11,471.53
23000 · Deferred Compensation Liability	1,160.50	1,160.50
24000 · Payroll Liabilities	11,009.08	4,699.26
24500 · Accrued Sales Tax Liability	2,905.91	0.00
26500 · Uncashed old paychecks	1,755.16	5,427.55
Total Other Current Liabilities	58,673.95	33,314.63
Total Current Liabilities	183,587.11	1,386,428.85
Long Term Liabilities		
27100 · Pre-existing Debt		
27200 · Kitsap Bank-Auto Loan	0.00	2,461.23
27300 · Washington LOCAL I	31,306.13	45,823.39
27310 · Washington LOCAL II	154,772.75	208,126.47
27400 · Kitsap Bank Term Loan	183,045.68	252,231.75
Total 27100 · Pre-existing Debt	369,124.56	508,642.84
28000 · New Constrruction Loans		
28200 · Kitsap Bank Term Loan II	7,565,000.00	7,565,000.00
28100 · Limited General Obligation Bond	9,475,000.00	9,650,000.00
Total 28000 · New Constrruction Loans	17,040,000.00	17,215,000.00
25700 · Deferred Premium on Issuance	317,980.76	328,376.35
Total Long Term Liabilities	17,727,105.32	18,052,019.19
Total Liabilities	17,910,692.43	19,438,448.04
Equity		
32000 · Unrestricted Net Assets	7,082,269.24	3,726,226.22
Net Income	-57,292.63	-42,729.69
Total Equity	7,024,976.61	3,683,496.53
TOTAL LIABILITIES & EQUITY	**24,935,669.04**	**23,121,944.57**

No Assurance Provided

William Shore Memorial Pool District
Statements of Activities
for the one month ended January 31, 2021 and 2020

	Jan 21	Jan 20
Income		
3300000 · Operating Income		
3111000 · Real and Property Taxes	5,619.04	1,918.92
3172000 · Leasehold Excise Tax	42.16	0.00
3417000 · Merchandise Sales		
3417100 · Merchandise Sales	1,060.50	0.00
Total 3417000 · Merchandise Sales	1,060.50	0.00
3470000 · Activities/User Fees		
3476040 · Special Events/Gift Certif.	592.50	0.00
3625062 · Group Entrance Fees	0.00	-45.69
3473011 · Pass Sales	18,772.00	0.00
3473010 · General Admissions	11,904.50	0.00
Total 3470000 · Activities/User Fees	31,269.00	-45.69
3500000 · Programming		
3476045 · Exercise Classes	10.00	0.00
3476035 · Swim Instruction	8,360.00	0.00
3500010 · After School Care	2,031.50	9,721.25
Total 3500000 · Programming	10,401.50	9,721.25
3625000 · DNR - Other than Timber	0.00	24.27
3699000 · Other Miscellaneous Revenue	535.82	0.00
3951030 · Sale of County Timber	0.00	4,642.81
48000 · Investment Income		
48100 · Interest Income from Operating	3.79	2.55
Total 48000 · Investment Income	3.79	2.55
Total 3300000 · Operating Income	48,931.81	16,264.11
48200 · Income from Capital Projects		
44800 · Indirect Public Support		
44850 · Grant	50,000.00	0.00
Total 44800 · Indirect Public Support	50,000.00	0.00
48210 · Interest Income	0.39	6,462.83
48220 · Dividend Income	17.11	4,461.00
48230 · Realized Gains and Losses	-6.85	0.00
48250 · Investment Expense	0.00	-2,640.92
Total 48200 · Income from Capital Projects	50,010.65	8,282.91
Total Income	98,942.46	24,547.02
Gross Profit	98,942.46	24,547.02
Expense		
57620 · Operating Costs		
100001 · Salaries and Wages		
100000 · Regular Time		
100010 · Clerk Services	120.00	119.00
100020 · Lifeguards/Swim Instructor	24,691.23	0.00
100021 · Spark Squad Personnel Costs		
100027 · Cleaning Services	201.50	0.00
100024 · Spark Squad Coordinator	3,150.00	4,168.26
100025 · Spark Squad Leaders	3,212.86	2,791.20
Total 100021 · Spark Squad Personnel Costs	6,564.36	6,959.46
100030 · Fitness Instructor	840.95	275.63
100040 · Head Guards	6,801.57	930.39
100050 · Manager	5,370.00	4,973.00

No Assurance Provided

	Jan 21	Jan 20
100055 · Coordinators		
100057 · Member Srvcs Coordinator	3,749.00	3,693.93
100056 · Aquatics Coordinator	3,234.00	56.25
Total 100055 · Coordinators	6,983.00	3,750.18
100060 · Maintenance	1,731.00	870.00
100065 · Front Desk	8,282.15	0.00
100070 · Executive Director	5,551.50	5,551.50
Total 100000 · Regular Time	66,935.76	23,429.16
100090 · Sick/Vacation Pay	203.76	849.02
100001 · Salaries and Wages - Other	0.00	0.00
Total 100001 · Salaries and Wages	67,139.52	24,278.18
200000 · Personnel Benefits		
200020 · Federal Payroll Taxes	5,136.15	1,857.30
200032 · Cafeteria Plan	555.15	555.15
200035 · Health Insurance - Sal Employee	2,168.12	1,499.64
200040 · Unemployment Compensation	1,424.66	190.66
200045 · Department of Labor & Industry	1,210.43	302.08
Total 200000 · Personnel Benefits	10,494.51	4,404.83
300000 · Supplies		
310020 · Lifeguard Supplies		
310026 · Uniforms and Clothing	0.00	144.53
Total 310020 · Lifeguard Supplies	0.00	144.53
310013 · Front of House		
310018 · Items for Resale	888.73	2,205.43
310016 · Coffee	15.00	0.00
Total 310013 · Front of House	903.73	2,205.43
310000 · Office Supplies		
310010 · Office Supplies	158.98	465.21
310040 · Subscriptions	109.14	16.34
310042 · Memberships and Dues	0.00	462.27
310019 · Print and Copying Service	272.89	225.20
Total 310000 · Office Supplies	541.01	1,169.02
310050 · Program Supplies and Equipment		
310300 · Instructor Supplies	824.45	0.00
310330 · After School Program		
310380 · Rent Expense	0.00	600.00
310340 · Program/Office Supplies	157.72	236.53
310350 · Food Service Supplies	267.35	1,093.52
310370 · Transportation	31.74	61.82
310375 · Uniforms	128.31	0.00
Total 310330 · After School Program	585.12	1,991.87
310400 · Summer Camp Program		
310440 · Program/Office Supplies	0.00	910.00
310470 · Transportation	16.30	0.00
Total 310400 · Summer Camp Program	16.30	910.00
Total 310050 · Program Supplies and Equipment	1,425.87	2,901.87

No Assurance Provided

William Shore Memorial Pool District
Statements of Activities
for the one month ended January 31, 2021 and 2020

	Jan 21	Jan 20
310100 · Maintenance Supplies and Repair		
310030 · Pool Chemicals	453.21	0.00
310035 · Cleaning & Janitorial Supplies	391.06	0.00
310135 · Maintenance Supplies	548.00	17.22
Total 310100 · Maintenance Supplies and Repair	1,392.27	17.22
350010 · Small Tools and Minor Equipment	117.60	15.22
Total 300000 · Supplies	4,380.48	6,453.29
4000000 · Charges for Services		
410020 · Professional Services		
410010 · Bank charges	361.03	10.95
410013 · Network/Computer Service	0.00	984.84
410041 · Accounting Services	1,555.00	0.00
410071 · Legal Services	92.50	18.50
41080 · Credit Card Charges	222.42	323.07
Total 410020 · Professional Services	2,230.95	1,337.36
420000 · Communications		
420010 · Telephone	150.00	567.27
420020 · Postage, Mailing Service	16.50	0.00
420023 · Website and Internet	276.51	214.10
Total 420000 · Communications	443.01	781.37
430000 · Travel		
430010 · Conference, Convention, Meeting	0.00	310.00
430015 · Travel Allowance	51.12	571.32
430020 · Training	750.00	645.20
Total 430000 · Travel	801.12	1,526.52
450000 · Operating Rentals and Leases		
450030 · Office Equipment Leases/Rents	188.59	168.07
Total 450000 · Operating Rentals and Leases	188.59	168.07
460030 · Insurance-Property & Liability	46,845.00	27,580.00
470090 · Utilities	14,038.29	747.09
480000 · Repair and Maint-Contracted		
480130 · Landscape Maintenance	1,088.00	0.00
480010 · Building-Repair and Maintenance	4,499.42	0.00
480040 · Equipment-Repair & Maintenance	219.60	0.00
Total 480000 · Repair and Maint-Contracted	5,807.02	0.00
49000 · Miscellaneous Expense		
66900 · Reconciliation Discrepancies	960.69	0.00
Total 49000 · Miscellaneous Expense	960.69	0.00
Total 4000000 · Charges for Services	71,314.67	32,140.41
Total 57620 · Operating Costs	153,329.18	67,276.71
5850000 · Nonoperational Expenses		
65550 · State Excise Tax	2,905.91	0.00
Total 5850000 · Nonoperational Expenses	2,905.91	0.00
Total Expense	156,235.09	67,276.71
Net Income	**-57,292.63**	**-42,729.69**

No Assurance Provided

WILLIAM SHORE POOL DISTRICT
PAYMENT RATIFICATION AND APPROVAL

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed. I am authorized to approve/ratify/certify payments of the William Shore Pool District on the attached listed claims and the annual budget shall be adjusted if needed reflect these payments.

DATES: January 1, 2021 to January 31, 2021

GENERAL FUND

General Payments	Begin Check #	End Check #		
Accts Payable Checks (computer):	9627	9627	$1,450.00	A
Accts Payable Checks (computer):	9648	9657	$61,067.89	A
Payroll Checks 1-05	9608	9626	$10,854.30	A
Payroll Checks 1-20	9628	9647	$11,338.38	A
Direct Deposit Payroll	DD	DD	$29,981.11	GH
Manual Check	8980	8980	$108.50	
Wire Transfer/ACH's			$23,964.14	
Payroll Tax ACH Transfers			$14,730.19	

CAPITAL FUND

Capital/Debt Service Payments	Begin Check #	End Check #
Payable Checks (computer):		
Manual Checks:		
Wire Transfer/ACH's		

Total Disbursements **$153,494.51**

Date of Approval: February 23, 2021

District Treasurer

Executive Director

Commissioner Peach*

Commissioner Minaldi

Commissioner Johnson*

Commissioner Suggs**

Commissioner McCaughan**

*Recused from Clallam County Payments

**Recused from City of Port Angeles Payments

William Shore Memorial Pool District

2/18/2021 11:30 AM

Register: 10150 · Kitsap Bank:10400 · Cash in Operating Account

From 01/01/2021 through 01/31/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/06/2021	9627	McClain, Crouse & ...	57620 · Operating Cost...	Acct # 6929	1,450.00	X		378,516.93
01/20/2021	9648	Angeles Communicat...	20000 · Accounts Paya...		294.84	X		358,263.33
01/20/2021	9649	angeles millwork	20000 · Accounts Paya...		92.35	X		358,170.98
01/20/2021	9650	Canon Financial Serv...	20000 · Accounts Paya...		377.20	X		357,793.78
01/20/2021	9651	Cascade Columbia D...	20000 · Accounts Paya...		1,335.07	X		356,458.71
01/20/2021	9652	City of PA	20000 · Accounts Paya...		11,171.75	X		345,286.96
01/20/2021	9653	IT Support Services	20000 · Accounts Paya...		440.00	X		344,846.96
01/20/2021	9654	Pacific Office Equip...	20000 · Accounts Paya...		131.75	X		344,715.21
01/20/2021	9655	Swains General Store	20000 · Accounts Paya...		59.79	X		344,655.42
01/20/2021	9656	Thurmans	20000 · Accounts Paya...		320.14	X		344,335.28
01/20/2021	9657	wa cities ins	20000 · Accounts Paya...		46,845.00	X		297,490.28

1/20/21

William Shore Memorial Pool District
Payroll
January 5, 2021

Jan 5, 21							
	Paycheck	01/05/2021	9608	Amiot, Ryan	10400 · Cash in Operating Account	892.99	-892.99
	Paycheck	01/05/2021	9609	Branscum-Higuera, Jacob M.	10400 · Cash in Operating Account	549.31	-1,442.30
	Paycheck	01/05/2021	9610	Burke, Steven D.	10400 · Cash in Operating Account	1,455.21	-2,897.51
	Paycheck	01/05/2021	9611	Burwell, Wendy L.	10400 · Cash in Operating Account	30.98	-2,928.49
	Paycheck	01/05/2021	9612	Clark, Benjamin R	10400 · Cash in Operating Account	627.52	-3,556.01
	Paycheck	01/05/2021	9613	Hjelmeseth, Julie	10400 · Cash in Operating Account	50.08	-3,606.09
	Paycheck	01/05/2021	9614	Hunter, Sage E	10400 · Cash in Operating Account	374.12	-3,980.21
	Paycheck	01/05/2021	9615	Jacobson, Brianna R	10400 · Cash in Operating Account	1,185.57	-5,165.78
	Paycheck	01/05/2021	9616	Jones, Ramona L	10400 · Cash in Operating Account	434.13	-5,599.91
	Paycheck	01/05/2021	9617	Kenton, Leia K.	10400 · Cash in Operating Account	114.57	-5,714.48
	Paycheck	01/05/2021	9618	Nevaril, Olivia	10400 · Cash in Operating Account	189.41	-5,903.89
	Paycheck	01/05/2021	9619	Reid, Emilee F.	10400 · Cash in Operating Account	163.49	-6,067.38
	Paycheck	01/05/2021	9620	Robbins, Samantha M.	10400 · Cash in Operating Account	373.01	-6,440.39
	Paycheck	01/05/2021	9621	Rockett, Lisabeth	10400 · Cash in Operating Account	65.95	-6,506.34
	Paycheck	01/05/2021	9622	Saiz, Madison A	10400 · Cash in Operating Account	601.36	-7,107.70
	Paycheck	01/05/2021	9623	Singhose, Patrick G.	10400 · Cash in Operating Account	1,197.75	-8,305.45
	Paycheck	01/05/2021	9624	Smith, Virginia	10400 · Cash in Operating Account	1,913.82	-10,219.27
	Paycheck	01/05/2021	9625	Williams, Sallie	10400 · Cash in Operating Account	73.32	-10,292.59
	Paycheck	01/05/2021	9626	Wray, Olivia DJ	10400 · Cash in Operating Account	561.71	-10,854.30
Jan 5, 21						10,854.30	0.00

William Shore Memorial Pool District
Payroll
January 20, 2021

	Type	Date	Num	Name	Account	Credit	Balance
Jan 20, 21							
	Paycheck	01/20/2021	9628	Amiot, Ryan	10400 · Cash in Operating Account	1,019.31	-1,019.31
	Paycheck	01/20/2021	9629	Branscum-Higuera, Jacob M.	10400 · Cash in Operating Account	786.14	-1,805.45
	Paycheck	01/20/2021	9630	Burke, Jessica N.	10400 · Cash in Operating Account	294.30	-2,099.75
	Paycheck	01/20/2021	9631	Burke, Steven D.	10400 · Cash in Operating Account	1,456.52	-3,556.27
	Paycheck	01/20/2021	9632	Burwell, Wendy L.	10400 · Cash in Operating Account	39.31	-3,595.58
	Paycheck	01/20/2021	9633	Clark, Benjamin R	10400 · Cash in Operating Account	627.06	-4,222.64
	Paycheck	01/20/2021	9634	Hjelmeseth, Julie	10400 · Cash in Operating Account	117.49	-4,340.13
	Paycheck	01/20/2021	9635	Hunter, Sage E	10400 · Cash in Operating Account	184.45	-4,524.58
	Paycheck	01/20/2021	9636	Jacobson, Brianna R	10400 · Cash in Operating Account	862.23	-5,386.81
	Paycheck	01/20/2021	9637	Jones, Ramona L	10400 · Cash in Operating Account	535.83	-5,922.64
	Paycheck	01/20/2021	9638	Kenton, Leia K.	10400 · Cash in Operating Account	548.43	-6,471.07
	Paycheck	01/20/2021	9639	Nevaril, Olivia	10400 · Cash in Operating Account	166.19	-6,637.26
	Paycheck	01/20/2021	9640	Pease, Josh Q.	10400 · Cash in Operating Account	129.95	-6,767.21
	Paycheck	01/20/2021	9641	Reid, Emilee F.	10400 · Cash in Operating Account	385.73	-7,152.94
	Paycheck	01/20/2021	9642	Robbins, Samantha M.	10400 · Cash in Operating Account	525.49	-7,678.43
	Paycheck	01/20/2021	9643	Rockett, Lisabeth	10400 · Cash in Operating Account	93.95	-7,772.38
	Paycheck	01/20/2021	9644	Singhose, Patrick G.	10400 · Cash in Operating Account	1,059.78	-8,832.16
	Paycheck	01/20/2021	9645	Smith, Virginia	10400 · Cash in Operating Account	1,768.98	-10,601.14
	Paycheck	01/20/2021	9646	Williams, Sallie	10400 · Cash in Operating Account	141.12	-10,742.26
	Paycheck	01/20/2021	9647	Wray, Olivia DJ	10400 · Cash in Operating Account	596.12	-11,338.38
Jan 20, 21						11,338.38	0.00

QuickBooks Payroll Services

Sent: 12/31/2020

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:

Payroll service fee	$50.75
Direct Deposit	$14723.60
Total payment	$14774.35

to be withdrawn from Kitsap Bank.

Payroll Run Summary for 01/05/2021:

Paychecks

		Direct Deposit
Total		14,723.60
DD3118	Amiot, Jessica L.	376.18
DD3119	Anderson, Michael P.	493.59
DD3120	Bower, Victoria	61.97
DD3121	Compton, Jessica R	2,032.46
DD3122	Cunningham, Fiona G.	89.27
DD3123	Gavin, Joshua M.	436.02
DD3124	Gordon, Sarah	594.38
DD3125	Grosz, Elyse	30.98
DD3126	Hogan, Elizabeth M	131.89
DD3127	Hunter, Sierra N.	1,076.87
DD3128	Jeffries Johnson, Aubrey F.	981.96
DD3129	Koehler, Stuart P.	609.44
DD3130	Martin, Taylor B.	436.01
DD3131	McClain, Adriana S	109.59
DD3132	Monger, Isabella L.	274.61
DD3133	Murphy, Clara R.	505.59
DD3134	Murphy, Emma O.	751.31
DD3135	Nelson, Jilliana R.	368.71
DD3136	Oakes, Trevin M.	285.34
DD3137	Roening, William DM	76.59
DD3138	Rudzinski, Jane	211.05
DD3139	Salas, Sophia M.	373.01
DD3140	Schafer-Murphy, Breanna L.	76.59
DD3141	Schmitt, Kiara A.	514.14
DD3142	Smith, Aspen E.	1,084.85
DD3143	Tiemersma, Brianna J	261.42
DD3144	Tiemersma, Matthew	619.63
DD3145	Tiemersma, Sarah	1,501.06
DD3146	Washke, Hannah L.	359.09

Modified 25 paychecks.

QuickBooks Payroll Services

Sent: 01/15/2021

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:

Payroll service fee	$60.93
Direct Deposit	$15145.83
Total payment	$15206.76

to be withdrawn from Kitsap Bank.

Payroll Run Summary for 01/20/2021:

Paychecks		Direct Deposit
Total		15,145.83
DD3147	Amiot, Jessica L.	475.18
DD3148	Anderson, Michael P.	815.36
DD3149	Anderson, Susan I	48.75
DD3150	Bower, Victoria	176.89
DD3151	Chilson-Hedin, Kira A.	212.94
DD3152	Compton, Jessica R	2,089.43
DD3153	Cunningham, Fiona G.	224.30
DD3154	Gavin, Joshua M.	489.38
DD3155	Gordon, Sarah	6.72
DD3156	Grosz, Elyse	78.62
DD3157	Hinton, Thomas B.	77.98
DD3158	Hogan, Elizabeth M	295.21
DD3159	Jeffries Johnson, Aubrey F.	854.60
DD3160	Koehler, Stuart P.	530.82
DD3161	Martin, Taylor B.	463.34
DD3162	McClain, Adriana S	578.58
DD3163	Monger, Isabella L.	437.06
DD3164	Murphy, Clara R.	394.45
DD3165	Murphy, Emma O.	907.74
DD3166	Nelson, Jilliana R.	366.06
DD3167	Oakes, Trevin M.	48.61
DD3168	Roening, William DM	227.19
DD3169	Rudzinski, Jane	214.72
DD3170	Saiz, Madison A	535.16
DD3171	Salas, Sophia M.	477.41
DD3172	Schafer-Murphy, Breanna L.	366.13
DD3173	Schmitt, Kiara A.	417.38
DD3174	Smith, Aspen E.	1,071.18
DD3175	Tiemersma, Brianna J	286.37
DD3176	Tiemersma, Matthew	319.80
DD3177	Tiemersma, Sarah	1,416.75
DD3178	Washke, Hannah L.	241.72

Modified 29 paychecks.

Register: 10150 · Kitsap Bank:10400 · Cash in Operating Account

From 01/13/2021 through 01/13/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/13/2021	8980	Clallam County Audi...	16300 · New Construct...	Deed Recording	108.50	X		384,454.86

William Shore Memorial Pool District
Wire Transfer/ACH
January 2021

Type	Date	Num	Name	Memo	Account	Split	Credit	Balance
Jan 21								
Check	01/29/2021	eft	Employment Securit...	4th qtr	10400 · Cash in Ope...	24000 · Payroll...	317.06	-317.06
Check	01/29/2021	eft	Department of Labor...	4th qtr	10400 · Cash in Ope...	24000 · Payroll...	4,822.02	-5,139.08
Check	01/25/2021	eft	Department of Reve...	December, 20...	10400 · Cash in Ope...	24500 · Accrue...	2,534.25	-7,673.33
Check	01/22/2021	eft	Deposit Adjustment		10400 · Cash in Ope...	3473011 · Pas...	0.50	-7,673.83
Liability Check	01/21/2021	eft	Deferred Compensa...		10400 · Cash in Ope...	23000 · Deferr...	1,110.50	-8,784.33
Check	01/16/2021	eft	Employment Securit...	PFML - 4th qtr	10400 · Cash in Ope...	24000 · Payroll...	390.72	-9,175.05
Check	01/12/2021	eft	Citi Cards		10400 · Cash in Ope...	21005 · Citi Ca...	11,282.10	-20,457.15
Liability Check	01/06/2021	eft	Deferred Compensa...		10400 · Cash in Ope...	23000 · Deferr...	1,110.50	-21,567.65
Check	01/06/2021	eft	Regence Blue Shield		10400 · Cash in Ope...	200035 · Healt...	2,016.36	-23,584.01
Check	01/06/2021	eft			10200 · Credit Card ...	41080 · Credit ...	192.42	-23,776.43
Check	01/04/2021	eft	Bill Pay		10400 · Cash in Ope...	410010 · Bank ...	5.95	-23,782.38
Check	01/04/2021	eft	Unum Life Ins		10400 · Cash in Ope...	200035 · Healt...	151.76	-23,934.14
Check	01/04/2021	eft	Gateway Billing		10200 · Credit Card ...	41080 · Credit ...	30.00	-23,964.14
Jan 21							**23,964.14**	**-23,964.14**

William Shore Memorial Pool District
Payroll Tax/ACH
January 2021

Type	Date	Num	Name	Memo	Account	Credit	Balance
Jan 21							
Liability Check	01/27/2021	eftps	Kitsap Bank	27-0992813	10400 · Cash in...	7,152.10	-7,152.10
Liability Check	01/15/2021	eftps	Kitsap Bank	27-0992813	10400 · Cash in...	504.83	-7,656.93
Liability Check	01/08/2021	eftps	Kitsap Bank	27-0992813	10400 · Cash in...	7,073.26	-14,730.19
Jan 21						**14,730.19**	**-14,730.19**